

Curtis Murdoc

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EDUCATION	St. John Fisher College, Rochester, NY Degree type, in (major) Minor (concentration) GPA (if above 3.0) Additional relevant academic information	Anticipated Grad Date
RESEARCH	Course/Organization, City, State Title <ul style="list-style-type: none">• Bullet Points- Provide information on what you did, how you did it, and the result. Start each bullet point with an action verb.• If using the resume to apply for a research position or graduate school, feel free to use relevant jargon/details to show your research capabilities.• If using for an employment opportunity that is not science related, you want to limit the science jargon and make it relatable to your audience.	Date to date
EMPLOYMENT	ABC Inc, City, State Position Title <ul style="list-style-type: none">• Bullet Points- Provide information on what you did, how you did it, and the result. Start each bullet point with an action verb.• Each bullet point should represent a new aspect of your position, or accomplishment.• Additional accomplishment statements –identify related or transferable skills and results. Another Inc, City, State Position Title <ul style="list-style-type: none">• For experiences that are not directly related to your target, consider transferable skills and try to highlight those through your bullet points.	Date to date
VOLUNTEER	ABC Inc, City, State Position Title <ul style="list-style-type: none">• Highlight transferable skills through your volunteer or campus involvement, especially leadership experiences.	Date to date